

REPORT TO NTUUC on EXPENDITURE OF GRANT

GENERAL INSTRUCTIONS:

- > The report for a grant should be submitted before any request for a new grant for the following year. **Please submit it by October 30.** If the project is not yet completed, or is ongoing, such as salaries, then a 'current status' report should be submitted.
 - > If the congregation did not submit a final report on a prior grant because it was still in process at the end of the cycle, a report on this project is also expected. A report in electronic form should be sent to grantrequests@ntuuc.org; it can also be submitted using an online form found at www.ntuuc.org/grants.
- > Other grant documents such as the Application Form and the Guidelines can be found at the NTUUC website, www.ntuuc.org/grants.

REQUESTED INFORMATION:

Date of this Report:

Name of Reporting Congregation:

President of Congregation:

Telephone Number of President:

Email address of President:

Name of Person Filing Report and Who Can Answer Questions:

Telephone Number of Reporting Person:

Email Address of Reporting Person:

Total Amount of Grant Received:

Describe the project and give the date when it was completed (or current status):

Did you fulfill the goals of the project? Please provide numerical data if appropriate.

Give the total amount spent to date on the project, how it was spent, and the source and amount of any matching or additional funds spent by the reporting congregation. (An item-by-item accounting is not required, but a summary of the project expenditures).

Give your analysis of how (or if) this project contributed to the growth of the congregation or of Unitarian Universalism in North Texas. Do you consider the project a success? (The fact that a project did not work out will not affect future requests from that congregation!)

Give us your suggestions, if you have any, as to how the design or carrying out of the project could have been improved (this will help us analyze future requests and advise other congregations).



North Texas Unitarian Universalist Congregations

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